



City of Marietta

Meeting Minutes

BOARD OF LIGHTS AND WATER

205 Lawrence Street
Post Office Box 609
Marietta, Georgia 30061

William B. Dunaway, Chairman
James W. King, Vice Chairman
Bruce E. Coyle, Resident Member
Charles L. "Chuck" George, Resident Member
Arthur D. Vaughn, Resident Member
Harlon D. Crimm, Non-Resident Member
Alice Summerour, Non-Resident Member

Monday, July 6, 2009

12:00 PM

BLW Admin.-2nd Floor Board Room

Presiding: William B. Dunaway

Present: Bruce E. Coyle, Jim King, Alice Summerour and Charles L. "Chuck" George

Absent: Harlon D. Crimm and Arthur D. Vaughn

Also Present:

Philip M. Goldstein, Council - Ward 7

Robert Lewis, General Manager

Kevin Moore, Board Attorney

William Bruton, City Manager

Stephanie Guy, Board Clerk

CALL TO ORDER AND ROLL CALL:

Chairman William B. Dunaway called the meeting to order at 12:00 p.m.

I. MINUTES:

20090678 Regular Meeting - June 10, 2009

Review and approval of the June 8, 2009 regular meeting minutes.

A motion was made by Board member King, seconded by Board member Summerour, that this matter be Approved. The motion carried by the following vote:

Vote: 4 - 0 - 1

Abstaining: Jim King

Approved

II. APPOINTMENTS/PRESENTATIONS:

III. APPEARANCES:

IV. BLW OPERATING DEPARTMENTS:

Business Analysis:

20090658 Board Strategic Business Plan 2009, Deliverable 4D, Key Business Indicators (KBI)

Deliverable for BLW Board Strategic Business Plan 2009, Goal 4D, Management will periodically report MBLW's financial performance to the Board using the adopted key business indicators.

Business Analysis, Herb Edwards, presented the deliverable 4D Key Business Indicators for BLW Board Strategic Business Plan 2009.

This matter was Presented.

Customer Care:**Electrical:****Marketing:****20090659 Board Strategic Business Plan 2009, Deliverable 6A, Annual BLW Marketing Plan**

Deliverable for BLW Board Strategic Business Plan 2009, Goal 6A, Management will prepare and present to the Board an annual BLW Marketing Plan that focuses on: End Use Sales, Customer Choice Strategies, Economic Development Support, Energy Efficiency & Water Conservation, Key Accounts and Customer Value.

Marketing Director, Barry Echols, presented the deliverable 6A Annual BLW Marketing Plan for BLW Board Strategic Business Plan 2009.

This matter was Presented.

Water & Sewer:**20090643 2009 Sanitary Sewer Rehabilitation Project/ Olley Basin & Rottenwood Basin SB 3 & 11**

Motion to award a construction contract with Inland Waters Pollution Control, Inc. in the amount of \$349,358 for the 2009 Sanitary Sewer Rehabilitation Project.

A motion was made by Board member King, seconded by Board member George, that this matter be Approved. The motion carried by the following vote:

Vote: 5 - 0 - 0

Approved

20090644 2009 Manhole Rehabilitation Project/ Olley Basin & Rottenwood Basin SB 3 & 11

Motion to award a construction contract with Staggs Environmental Construction, Inc. in the amount of \$147,901 for the 2009 Manhole Rehabilitation Project.

A motion was made by Board member King, seconded by Board member Coyle, that this matter be Approved. The motion carried by the following vote:

Vote: 5 - 0 - 0

Approved

20090653 Drought Response

Bob Snelson to provide an update on our drought response plan.

Water & Sewer Director, Bob Snelson, provided an update on Marietta's drought response plan.

This matter was Reported.

V. CENTRALIZED SUPPORT:**Finance:****20090667 BLW Financial Reports**

Finance Report for June 2009

Finance Director, Sam Lady, stated that the July 2009 financial report would be presented along with the August 2009 financial report next month.

This matter was Reported.

20090646 Year-end Reserves Projections

Update on BLW year-end reserves projections.

The updated BLW year-end reserves projections would be presented during the August 10, 2009 Board meeting.

This matter was Reported.

Management Information Systems:**VI. COMMITTEE REPORTS:****VII. CHAIRPERSON'S REPORT:****VIII. BOARD ATTORNEY'S REPORT:****IX. GENERAL MANAGER'S REPORT:****20090654 Board Strategic Business Plan 2009, Deliverable 3B, Assessment of Marietta Board of Lights and Water's Human Resource Needs**

Deliverable for BLW Board Strategic Business Plan 2009, Goal 3B, Management will conduct and present to the Board an assessment of MBLW's human resource needs with respect to critical knowledge, skills, and leadership.

General Manager, Robert Lewis, presented the deliverable 3B Human Resource Needs for BLW Board Strategic Business Plan 2009.

This matter was Presented.

20090655 Board Strategic Business Plan 2009, Deliverable 3C, Employee Development Plan

Deliverable for BLW Board Strategic Business Plan 2009, Goal 3C, Management will continue to refine an employee development plan that incorporates such elements as new employee orientation, leadership preparation and development, mentoring, functional/ cross-functional training, planning, and employee evaluation.

Robert Lewis presented the deliverable 3C Employee Development Plan for BLW Board Strategic Business Plan 2009.

This matter was Presented.

20090656 2009 American Public Power Association (APPA) National Conference

Overview from the 2009 APPA National Conference held June 15-17, 2009 in Salt Lake City, Utah.

Robert Lewis reported on the 2009 APPA National Conference held June 15-17, 2009 in Salt Lake City, Utah.

This matter was Reported.

20090671 Hometown Connections Utility Checkup

Update on the Utility Checkup performed by representatives from Hometown Connections.

Robert Lewis reported on the Utility Checkup performed by representatives from Hometown Connections.

This matter was Reported.

X. OTHER BUSINESS:**XI. EXECUTIVE SESSION (at the Board's discretion):****20090677 Executive Session**

Motion to enter Executive Session to discuss legal, real estate or personnel matters.

Not Held

ADJOURNMENT:

The meeting was adjourned at 1:02 p.m.

Approved by City Council:

Date: **July 8, 2009**

William B. Dunaway, Mayor

Attest: _____
Stephanie Guy, City Clerk

Approved by Board of Lights and Water:

Date: _____

William B. Dunaway, Chairman

Attest: _____
Stephanie Guy, Board Clerk